

COMPANY PROFILE

Indrajith Management Services



OUR VISION

To become a Professional Partner, by offering “Total Solutions” for “Business Problems”, faced by our Existing & Potential Clients.

Our Values

Provide our Service to Clients with;

- **Utmost Honesty & Integrity**
- **Personal Responsibility**
- **Mutual Understanding**
- **Harnessing Personalized Relationships**
- **Highest Level of Professionalism**

Company History

- Established in 2004 & has been providing Professional Services, for the past 17 years.
- At present has a Staff Strength of over 20.
- Provides Audit, Accounting, Tax Advisory, Financial Advisory, Business Process Outsourcing (BPO), Corporate Secretarial Services, IT Consulting, Human Resource Consulting, Marketing Consulting, Law Advisory Services, Project Management & Consultancy, Training & Development of Human Potential etc. targeting an International Clientele.
- Our Lead Consultant, Mr. D. A. L. Indrajith, is a Chartered Accountant by Profession and his experience in Accounting, Auditing, Taxation & other areas in Business Finance over 25 years. He has held several Senior Managerial Positions, such as Group Accountant, Internal Auditor, Finance & Administration Manager and General Manager-Finance, during his Career, in various Public Quoted Companies, that specialized in Leisure, Trading, Manufacturing and most importantly Services, in Sri Lanka and Overseas.
- Consultant, Mr. Bernard Rexie, is a Chartered Accountant by Profession and his experience in Accounting, Auditing, Taxation & other areas in Business Finance over 25 Years. He has held several Senior Managerial Positions, such as Group Accountant, Internal Auditor, Finance & Administration Manager during his Career, in various Public Quoted Companies, that specialized in Government owned business entities, Trading, Manufacturing.

Our Services



Our Expertise

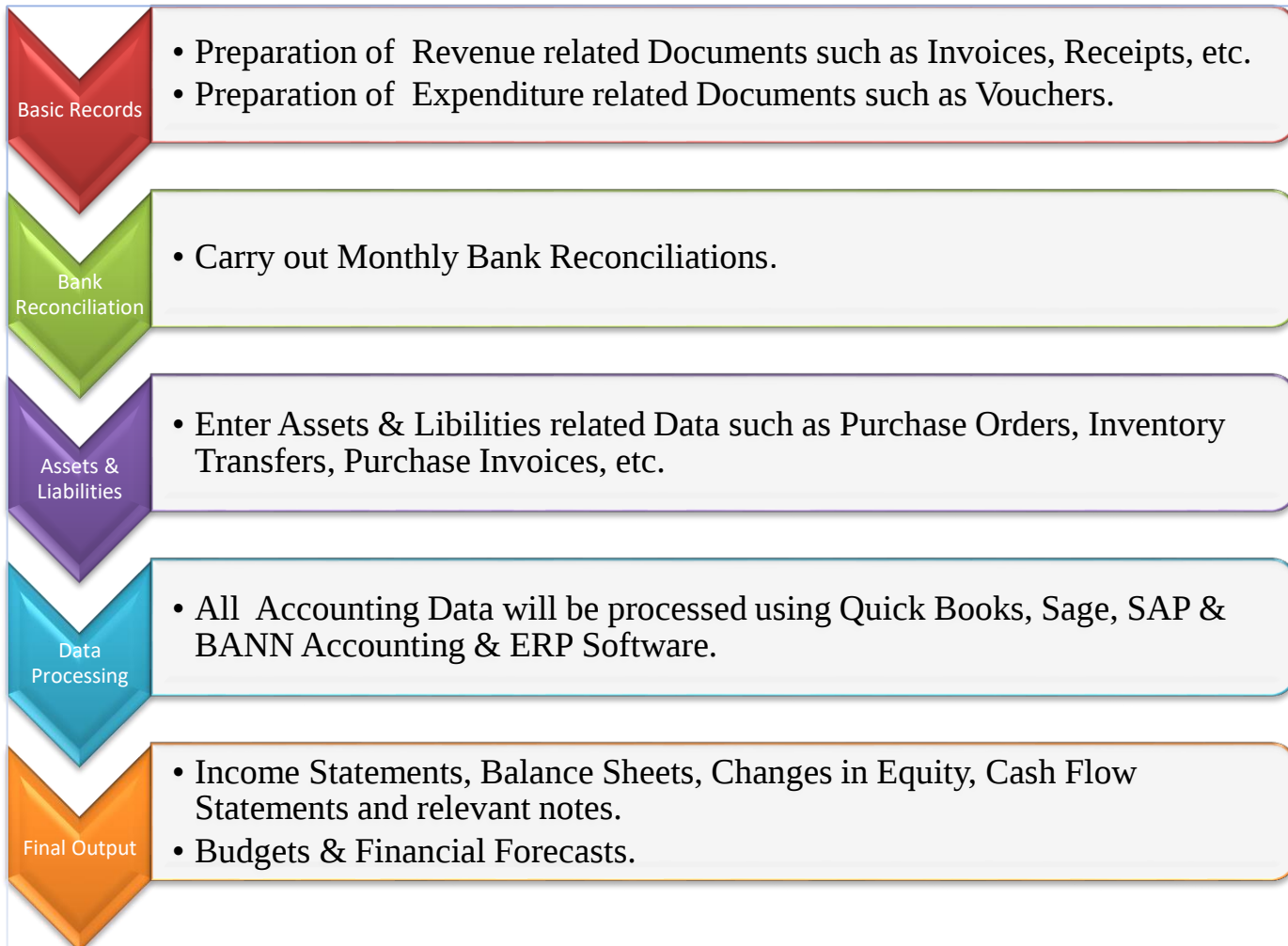
Our Consultancy Team is specialized in different Industry Sectors. This diverse knowledge had led us to gain many Positive Referrals, from a “Delighted Clientele”. Further we are well equipped to undertake Consultancy Projects from any part of the World & has a sound Professional Network, within Sri Lanka.

- Fast Moving Consumer Products (FMCG)
- Wholesale & Retail Trading
- Manufacturing
- Telecommunications
- Construction
- Education
- Power Projects
- BOI Companies
- Services
- IT Infrastructure
- Leisure
- Healthcare
- Pharmaceuticals
- Banks & Financial Services
- Agriculture
- Clubs & Societies
- Maritime & Logistics
- BPO Industry

Our Solutions

Some of our most sought after Services.

ACCOUNTING

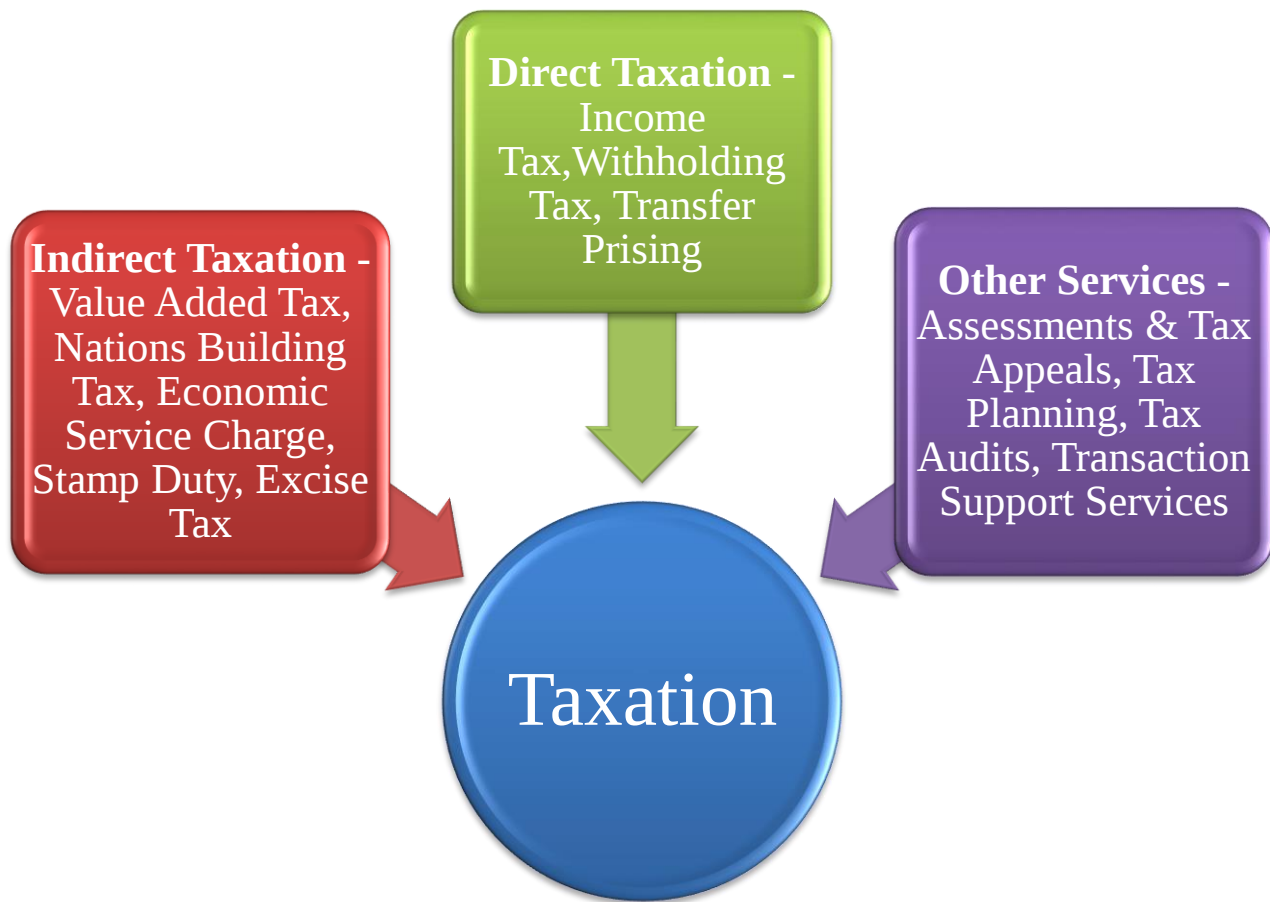


AUDITING



We have with us Highly Skilled Staff, who have acquired the Knowledge to carry out any Auditing Method. We understand, the challenging nature of the turbulent Business Environment, in which all our Clients operate. Hence our Audit Approach is so designed to fulfill the Audit Responsibilities, Regulatory & Business requirements of a Country. We follow the methodologies design by the ICASL, Sri Lanka Auditing Standards and Best Practices.

TAX COMPLIANCE & ADVISORY



In today's turbulent Business Environment, Successful Organizations are those that manage and plan for every Cost. Our Tax Experts can help Clients identify, plan, implement and manage innovative programs to help minimize Taxes in the above mentioned areas.

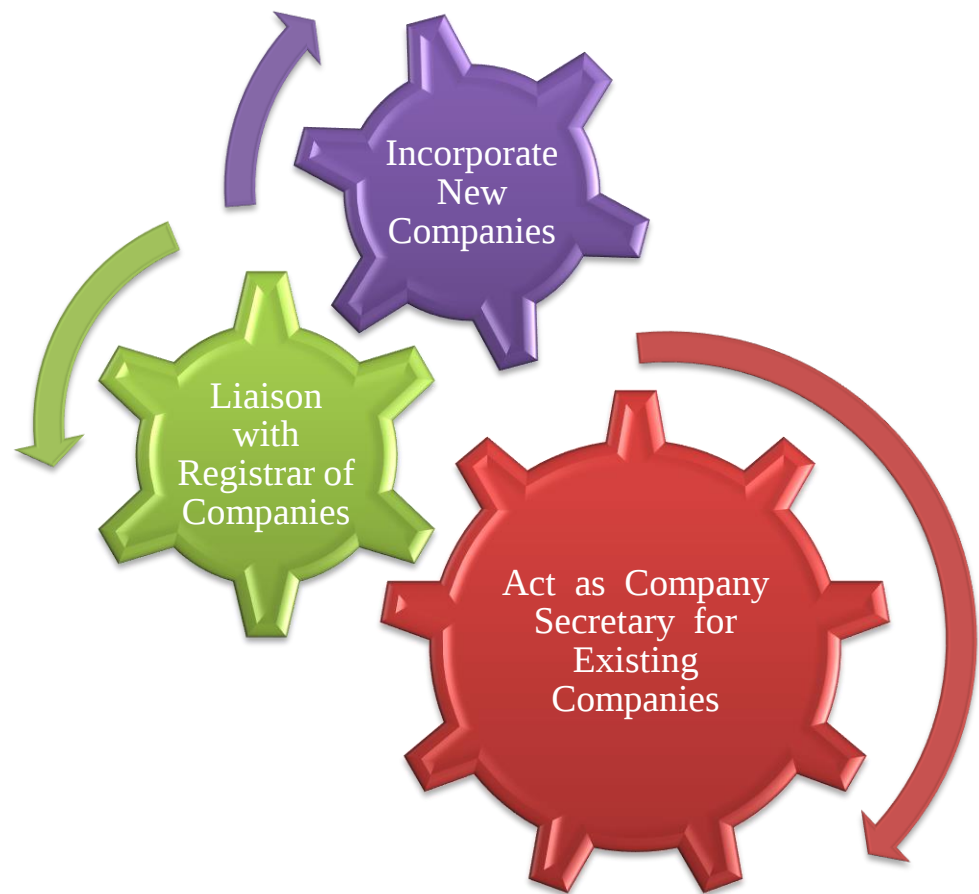
We support our clients by way of conducting Periodical Reviews of Tax Liabilities, Tax Advisory Services, taking into consideration the periodical changes in Tax Legislation. We do undertake any type of Client Tax matters, in consultation with the Department of Inland Revenue. We also provide Advisory Solutions to Corporates, Individuals, Partnerships, etc.

BUSINESS PROCESS OUTSOURCING (BPO)



Global Trend in business is to Outsource Business Processes to 3rd Parties or Professional Organizations within a selected Geographic Location, to gain better Efficiencies or Effectiveness & most importantly to Save Costs. As such we do undertake to manage, Business Processes in the most Professional & Cost Effective manner. It will reduce the Non Value Adding Functions of any Company, when performing these Functions In-House. We use our Expertise in different areas of Business, help us customize or Service Offering & make our Clients succeed, in this New Business Model.

CORPORATE SECRETARY



We do undertake New Company Incorporations, under the Companies Act No. 7 of 2007 and publish such Incorporations in Print Media and Gazette. Forward, Certified Copies of Form 1, Form 20, or any other relevant Documents & preparation Embossed Seal, to is done for a very Competitive Fee.

IT ADVISORY SERVICES



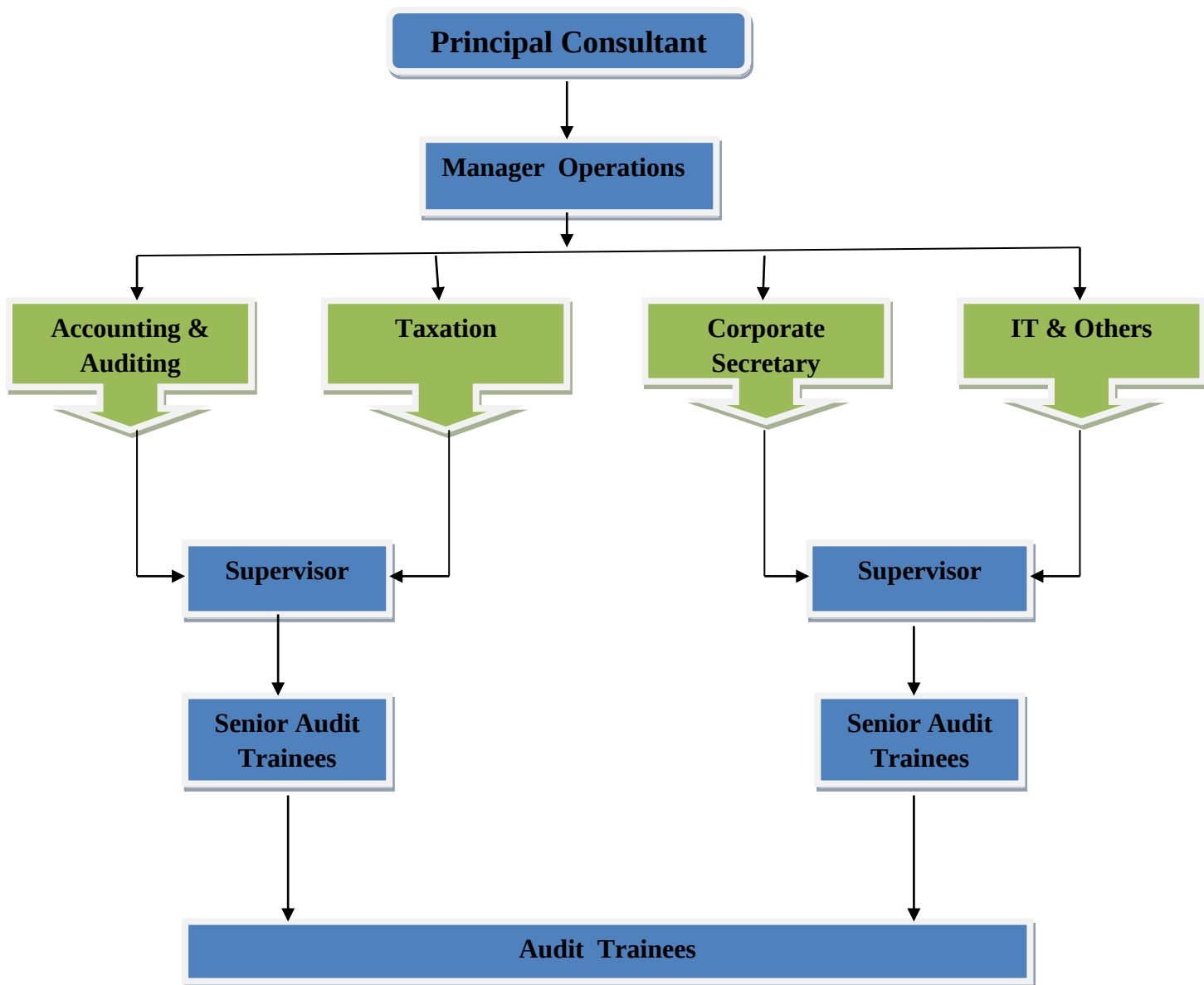
We install “**Quick Book**” Accounting Packages at Client Offices, and provide required Financial Statements & Information & carry out Data Entry operations to the System Installed. Further, we do advice Our Clients to maintain best Updated Computer System including Hardware and Software applications to provide Safe Information with Data Recovery Procedures.

Corporate Web Designing and Search Engine Optimization will be done entrusting business enquiries through the web.

Client Credentials

<i>Name</i>	<i>Nature of Business</i>	<i>Service Provide</i>
Euronippon Ceylon International (Pvt.) Ltd.	Trading	External Audit & Tax Consultant
Sigiri Roofings (Pvt) Ltd.	Manufacturing & Trading	External Audit & Tax Consultant
Colombo South International College (Pvt.) Ltd.	International School	External Audit & Tax Consultant
Good Shepherd Convent - Panadura	Semi Government School	External Audit
M & A Interior Projects (Pvt.) Ltd.	Interior Designers	External Audit & Tax Consultant
Overseas Vehicles (Pvt.) Ltd.	Vehicle Exporters (BOI)	External Audit & Tax Consultant
Fast Transit Logistics (Pvt) Ltd.	Freight Forwarding	Tax Consultant
Niru Lanka (Pvt.) Ltd.	Diamond Processors	Company Secretary
S S Packaging (Pvt.) Ltd.	Manufacturing & Trading	External Audit & Tax Consultant
U A Packaging (Pvt.) Ltd.	Manufacturing & Trading	External Audit & Tax Consultant
Savira Homes & Construction (Pvt.) Ltd.	Construction	External Audit & Tax Consultant
Ceedevee Homes (Pvt.) Ltd.	Construction	External Audit & Tax Consultant
Minuki Trading Co. (Pvt.) Ltd.	Manufacturing & Trading	Internal Audit & Company Secretary
Sanasa Bank - Wekada	Bank	Internal Audit
Kalro International (Pvt.) Ltd.	Manufacturing & Trading	Internal Audit & Company Secretary
D A Arapola Sons & Co. (Pvt) Ltd.	Distribution	External Audit & Tax Consultant
Sujatha Elders' Home	Service	External Audit
Ceylon Plantations International (Pvt.) Ltd.	Tea Exporter	External Audit & Tax Consultant
Asahi Constructions (Pvt.) Ltd.	Construction	Company Secretary
KAT Holdings (Pvt.) Ltd.	Trading	Company Secretary
Kindai Kagaku Lanka (Pvt.) Ltd.	BOI Manufacturing	Due Diligence Audit.
Ladvo Computers (Pvt.) Ltd.	Computer Importer	Company Secretary
Life Style Nursing Care (Pvt.) Ltd.	Nursing Care	External Audit & Tax Consultant
CMN Enterprises	IT Company	External Audit & Tax Consultant
Network Information Technologies (Pvt.) Ltd.	IT Company	External Audit & Tax Consultant
Ever Green Power Pvt Ltd	Biomass Power Project	Company Secretary Accounting & Auditing

Company Structure



Contact Details

Name : **Indrajith Management Services**

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Web : www.indrajithms.com

Principal Consultant : **Mr. D. A. L. Indrajith**

Telephone : **0718528660**